

## **Business Office Update March 11, 2019 Meeting**

### **Summer Projects**

- I will have a very preliminary report on the March 11, 2019 bid opening for the Summer Projects 2019. The bid opening is scheduled for 2 p.m. on Monday, March 11, 2019.

### **Bus Lease**

- The bid opening for the bus lease was held on March 6, 2019. Central States Bus Sales, Midwest Bus Sales, and Midwest Transit attended the bid opening. We received bids from Midwest Bus Sales and Midwest Transit. Midwest Transit's pricing came in around \$1000 per bus per year cheaper than Midwest Bus Sales.
- I am in the process of analyzing the bids and I plan to make a recommendation at the March 18, 2019 board meeting.
- We obtained bids for both gas and diesel 71/72 passenger buses. There are pros and cons to each type of bus. For example, diesel buses get better gas mileage, but routine maintenance is more expensive. I will be talking with area transportation directors regarding their experience with each type of vehicle before making my final recommendation.
- We are just completing a 4-year lease, so we haven't been in the market for a few years. At a minimum, the annual cost will be approximately \$72,000 additional per year. Our current lease cost per year is \$165,020.
- I did include the installation of GPS into the leased buses. I am working with our bus routing software vendor regarding getting the software side set up.
- We are still exploring camera systems for the bus, so that cost won't be included in the recommendation and will be a separate recommendation later this school year.

### **Millburn Middle School Sound System**

- We have been exploring an upgrade to the Millburn Middle School Sound System that is used in the cafeteria and for choir and theater performances. The proposal adds additional microphones, improves the sound quality, and adds a main production mixer. We obtained proposals from both Kinasthetics, Inc. and Sound Incorporated for this work. The pricing from Kinasthetics, Inc. gave us the best price for the equipment and installation. This work can be done in 2 phases or all at once. The cost for 1<sup>st</sup> phase is \$13,077.95 and the cost for the 2<sup>nd</sup> phase is \$14,734.50.
- We have received a donation from a parent and Abbvie in the amount of \$6000 and a donation from the PTO in the amount of \$7000. I anticipate that I will be recommending that the board approve the expenditures for phase 1 and 2 at the March 18, 2019 Board meeting.

### **Indoor Air Quality**

- We have had some concerns raised regarding indoor air quality in one of our classrooms and in the media center at Millburn Elementary School. We have contracted with Midwest Environmental to conduct an Indoor Air Quality study for these two areas.